



MINUTES
REGULAR MEETING OF HILLSBOROUGH VILLAGE COUNCIL
April 4, 2022

PRESENT

Robert Rochon – Mayor	Jeff Jonah – Deputy Mayor
Trent Steeves – Councillor	Melody Land – Councillor
Jeff Land – Councillor	Kim Beers – Administrator/Clerk
Public: Norman Woodworth	

CALL TO ORDER & PRAYER

Mayor Rochon called the meeting to order at 6:30 pm. *Mayor Rochon* welcomed Rev. Quincy Arbeau from the New Life Pentecostal Church to open with prayer. *Mayor Rochon* thanked Rev. Arbeau for opening with prayer, and Rev. Arbeau exited the meeting.

APPROVAL OF AGENDA

IT WAS MOVED by *Councillor J. Land* and seconded by *Councillor Jonah* **THAT** the agenda be approved. **MOTION CARRIED** (unanimously).

CONFLICTS OF INTEREST

No conflicts declared.

APPROVAL OF MINUTES

IT WAS MOVED by *Councillor M. Land* and seconded by *Councillor Steeves* **THAT** the minutes of March 7, 2022, be approved. **MOTION CARRIED** (unanimously).

IT WAS MOVED by *Councillor Jonah* and seconded by *Councillor Steeves* **THAT** the minutes of March 21, 2022, be approved. **MOTION CARRIED** (unanimously).

BUSINESS ARISING FROM THE MINUTES

Local Governance Reform - *Mayor Rochon* advised a virtual meeting with the elected officials advisory committee was held on March 12th to review a series of draft boundary maps provided by the Province of New Brunswick. *Mayor Rochon* advised there were areas around Route 910 that were missing in the Hillsborough local service districts of Rosevale and Berryton area as well as areas north of Germantown in New Ireland. The advisory group were informed by the Province of NB that these areas in question were not going to be included in Entity 42. The advisory committee expressed concern that this would result in a loss of revenue for the entity. *Mayor Rochon* advised the second virtual meeting with the elected officials was held on March 17th where the committee members were informed the areas of Rosevale and Berryton that were excluded were put back in Entity 42. *Mayor Rochon* advised the third virtual meeting with elected officials was held March 30th to formalize the entity naming process which includes the naming contest currently being led by Fundy Tourism, there will be more potential contests held at local schools, through the Alma Friends social media page and the Albert County Chamber of Commerce. There will also be a mailout to all residents to encourage residents to submit their suggestions through Fundy Tourism. The naming committee, which is a subcommittee of the elected officials committee will narrow the list down to the most popular names, the subcommittee will then bring those names to the elected officials committee to make the final decision and *Mayor Rochon* indicated they should allow time to bring the name



BUSINESS ARISING FROM THE MINUTES – cont'd

forward to Council for comments. **Mayor Rochon** advised the Administration advisory committee has not met since their initial meeting February 17th. **Mayor Rochon** advised a Public Information Session is scheduled for April 7th at 7:00 pm at the Kiwanis Centre. **Mayor Rochon** advised a meeting is scheduled with Minister Holland on Monday April 11th to meet with Council to discuss Local Governance Reform. **Mayor Rochon** posed the question to Council on what their position is on Governance Reform: **Councillor Steeves** indicated he is not against it but concerned with timelines; **Councillor J. Land** supports local governance reform; however, he sees a lot of challenges ahead; **Councillor M. Land** is not opposed to the reform process as it is better to work with the process than against. **Councillor M. Land** is frustrated of the lack of clarity and concerned with the hiring processes. **Councillor M. Land** also stated the amalgamation could potentially be a good thing for our region as far as positioning us in places where regional advocacy could be important. **Councillor Jonah** is not for it or against it. **Councillor Jonah** finds things are moving very quick and hard to pick a side. **Councillor Jonah** also stated the perception on the street is a mess due to information being announced and then changes are made by Local Government. **Mayor Rochon** thanked Council for their responses and encourages Council to be in attendance on April 7th.

Signage for Hillsborough Arena – **Councillor J. Land** advised that the Friends of the Arena were looking to purchase new coin boxes. However, due to the costs involved the Friends of the Arena are exploring new signage.

Security cameras and sound/video – **Councillor Steeves** advised the supplier has decided not to provide the Village of Hillsborough a quote for the installation of security cameras due to the privacy act. **Mayor Rochon** advised where there is no perceived right to privacy out in the open there are no privacy issues at play.

Artisan Building Rental Agreement– **Mayor Rochon** advised the Administrator has updated the 2022 agreements. **Councillor J. Land** advised he reached out to previous renters and four (4) have confirmed they are returning this season. **Councillor J. Land** is waiting for responses from a couple more.

By-Law # 56 – ATV – **Mayor Rochon** advised By-Law #56 a Municipal By-Law designating portions of roads within the Village of Hillsborough as accessible to All-Terrain Vehicles has been submitted on March 14th to the Department of Public Safety who then will forward to the Department of Transportation and Infrastructure for approval. **Mayor Rochon** advised once approved the new By-law can be read for the third time and enacted.

Voodoo – **Mayor Rochon** advised on March 22, 2022 a retired aircraft technician carried out a visual inspection of the CF-101 Voodoo and reported the plane is in serious need of repairs. According to the email report the Village was advised the plane is not safe to be around or to work on. There is structural decay and missing rivets allowing moisture to penetrate the frame. The technician does not recommend the public to get close to it. The aircraft technician advised in his opinion to do a complete restoration-structurally and aesthetically could potentially cost approx. \$400,000.00 and for a paint job could cost approx. \$50,000.00. **Mayor Rochon** advised a local auto body professional inspected the aircraft and was not interested due to the condition of the plane. **Mayor Rochon** advised a second opinion has been requested. Also, the NB Aviation Museum was made aware that the Village Council declined their request of transferring the Voodoo.

Heritage Hillsborough - **Mayor Rochon** advised at the March 7th meeting, **Councillor M. Land** asked whether there will be any implications with Heritage Hillsborough and the use of



BUSINESS ARISING FROM THE MINUTES – cont'd

the building on Mill Street due to the upcoming amalgamation. **Mayor Rochon** asked the question to Local Government and was advised that all Village owned assets/property will become property of Entity 42. **Mayor Rochon** also, advised in 2023 any revenues or rents will be used to offset any expenditures in the Village, after that it will be up to the new Council.

Fire Service Recognition Event – **Mayor Rochon** advised on March 16th a presentation was held at the Hillsborough fire department, guests included MP Rob Moore, MLA Mike Holland, Fire personnel, Council and residents. Retired Fire Chief Glen Northrup was presented with a plaque and a gift. Incoming Fire Chief Troy Collins and Deputy Chief Gary Woodard were presented their rank insignia. Following presentations guests enjoyed a BBQ organized by **Councillor J. Land**. **Mayor Rochon** thanked **Councillor J. Land** for organizing and to members of Council who attended.

Shoreline Trail – **Mayor Rochon** has been working with Marc Leger, Regional Trails Coordinator with Plan360 in the pursuit of funding to complete a portion of the Shoreline Trail. **Mayor Rochon** advised a grant application on behalf of the Village of Hillsborough has been submitted to access funding through Infrastructure Canada's Active Transportation Fund for completion of the Hillsborough and Weldon Creek segments of the Shoreline Trail. **Mayor Rochon** indicated this involves the trail near the 12th hole at the Hillsborough Golf Course, through Hillsborough to the dykes as far as the old trestle in Dawson. **Mayor Rochon** stated if the application is approved, it would result in the Village accessing \$158,040 from the federal government and \$92,520 from the Southeast Regional Service Commission. The contribution from the Village of Hillsborough for the project would be to commit the use of our small excavator and an operator for 15 days (120 hours) over a 3-year period, starting in 2022. The value of the Village contribution to the project would be approx. \$12,840. **Mayor Rochon** advised our governance reform facilitator, Chad Peters, has not yet approved the request.

Climate Change - **Mayor Rochon** advised in the Climate Change Adaptation Final Plan that Council adopted, one of the recommendations was to form a committee to oversee and report on the implementation of the plan. **Mayor Rochon** advised this committee could double as a committee aimed at coordinating green initiatives, such as tree planting. **Mayor Rochon** posed the question to Council on whether anyone is interested in sitting on a climate change adaptation committee, and no one is interested at this time. **Mayor Rochon** advised this will be deferred to the newly elected Council. The Administrator will bring this forward to the facilitator when required.

ACTA – **Mayor Rochon** advised a request was received from the Albert County Tourism Association – ACTA to appear on their 2022 locator map. The cost is \$100.00 (+HST) for a basic listing plus \$25.00 per listing (+HST) for an additional category listing on the map. Council agreed to purchase a membership and include additional category listings: White Rock Recreational Area, Wetland Park, Artisan's Village, Steeves House Museum, and the NB Railway Museum.

PRESENTATION

Basketball Court Project – Chantal Smith

Mayor Rochon welcomed Chantal Smith of the Basketball project committee. Ms. Smith advised the basketball court currently only has one basketball net, which is not secured into the ground. The net is only 9 feet, instead of the official 10, it is bent, rusted and does not have a mesh. There are no lines on the court, and the court appears neglected. The



committee plans on applying for grants to rebuild the basketball court into a permanent official court size with new nets, court lines, landscape around the fencing, and signage. Ms. Smith is requesting the Village of Hillsborough Council to sign off on the grant administration, in-kind work, and maintenance of the court. Ms. Smith advised she would like to have the work completed this year. **Mayor Rochon** thanked Ms. Smith for coming, and Ms. Smith exited the meeting.

Regional Destination Development Update – Lisa Hrabluk

Mayor Rochon welcomed Lisa Hrabluk of the Regional Destination Development Committee and Ian Duncan from Friends of Fundy. Ms. Hrabluk presented an update of the Rural Upper Bay of Fundy Destination Development Strategy. **Mayor Rochon** thanked Ms. Hrabluk and Mr. Duncan for coming, and they exited the meeting.

61 Academy Street – Karen Lindsay

Mayor Rochon welcomed Karen Lindsay of East Coast Kids. Ms. Lindsay presented Council with an early learning and family centre proposal for the 61 Academy Street property. Ms. Lindsay advised phase 1 (September 2022) of the project would be to open an infant childcare centre for children under 2 years of age and offer family support programming. Ms. Lindsay advised the space would allow for 15 to 20 children to attend. Phase 2 (September 2023) there would be an expansion of services and offer drop-in for youth. Ms. Lindsay is requesting a defined leasing/rental agreement to use the entire building, timelines and mutual accountability and additional temporary start-up support with the potential opening of the non-profit facility.

NEW BUSINESS

Ballfield Renaming

Mayor Rochon stated the Kiwanis members asked whether Council would be open to naming the ballfield at the Kiwanis Centre the Kiwanis Ballfield. **Councillor Jonah** reminded Council the ballfield is owned by the Village and any tournaments or activities must be booked through the Village office. Council discussed and decided the name should be The Hillsborough Kiwanis Community Ballfield.

RSC Reform

Mayor Rochon advised on March 11th a letter from UMNb was sent to Minister Daniel Allain requesting the Province of NB to delay the implementation of the regional service commission reform process. **Mayor Rochon** advised in the letter it states a delay will allow newly elected officials the opportunity to provide input into the reform process with regional service commissions. **Mayor Rochon** advised the UMNb has asked municipalities who support the delay of regional service reform to send a letter to Minister Daniel Allain on behalf of the municipality. **Mayor Rochon** posed the question to Council and all Council agrees to sending a letter in support of delaying the process. The Administrator will send a letter of support.

Railway Museum Correspondence

Mayor Rochon advised an email was received from the Managing Director of the NB Railway Museum on March 21st requesting two things: 1. Will the Village loan a student to the museum to mow? and 2. Will the Village consider selling the railway station building to the NB



Railway for a fair and reasonable price? *Mayor Rochon* advised this discussion will happen in-camera.

Gator

Mayor Rochon advised the village owned John Deere gator has been kept at the Hillsborough golf club for a number of years for the Codiac Cycling Trails group to use. *Mayor Rochon* provided a quote to Council to purchase a new Gator for a total amount \$16,099.90. *Mayor Rochon* asked Council on whether the Village should purchase a new gator for students to use or should the Village request the gator back. Council discussed and all agree to request the gator back. *Councillor J. Land* advised the power wheelbarrow should be returned to the village as well. The Administrator will track it down and request for the return.

MONTHLY EXPENSES PAID

The Administrator advised that no expenses were paid in March.

WATER REPORT

The Administrator advised Council that Well #1 is not pumping and is at 32.28 meters, and Well # 3 is not pumping and is at 52.12 meters.

LETTERS AND OTHER BUSINESS

The Administrator advised Council that there were two building permits issued in March 2022, valued at \$267,681.00.

The Administrator advised Council the Village of Hillsborough was successful with the Coin-G funding application. The Village will be receiving \$2,500.00 to offer gentle yoga classes at the Kiwanis.

The Administrator advised the NB seed program approved the Hillsborough Rec Council to hire one (1) lifeguard, and the Village of Hillsborough to hire one (1) public works labourer.

The Administrator advised a new initiative was launched with NB Power and the Federal Government for rebates for commercial charging stations. This funding is limited, and will be offered on a first come, first serve basis. Funding cover 50% of total eligible costs, including installation. The Administrator has added the Village of Hillsborough to the list and will keep Council updated.

The Administrator advised the GUDI Screening Report has been completed and submitted to the Dept. of Environment and Local Government. Englobe has classified Well # 3 as a GUDI well. Englobe advised the Administrator the province mentioned that the wells that are deemed potentially GUDI will require further assessment work to classify the well; they anticipate providing additional guidance on the criteria for that assessment work in the coming months.

The Administrator received a request from the Muddy River Rollers (roller derby group) requesting usage of the arena for practices in the Spring and Summer months– on Wednesday nights for 2-3 hours and Sunday mornings for 2-3 hours. They are willing to pay \$50/hr to \$100/hr. The Administrator advised Council before making a decision to think about the following– the costs involved, such as the lights, cost to hire someone to be there before, during and after the practice for cleanup, and who will be overseeing this (in case the derby group cancels and/or the staff person is unable to work). Council discussed and decided it would only



be beneficial if the group were to pay the \$100/hr. The Administrator will contact the group. **Councillor J. Land** has offered to oversee the group and staff person if this should proceed.

The Administrator advised a letter was received from the rink attendant Mr. Dereck Stevens advising Council he is retiring April 22nd, 2022 and has offered to work as a floater when needed. Dereck has been employed at the Hillsborough arena since 2009.

The Administrator advised there will be a number of water shut off notices going out in the next couple of weeks. If Council should receive emails or phone calls, please direct them to the Village office.

The Administrator reminded Council that there are twenty-nine (29) complimentary golf passes from the Hillsborough Golf Club in the office to use at Council's discretion.

The Administrator distributed the quarterly financial report for utility and general operating. The Administrator advised the water and sewer are showing zero in the utility fund this is due to the first quarter billing has not begun. Water and Sewer bills will be going out in the next couple of weeks. On the general operating side, the arena ice rentals are up from last year a little over \$9,000.00. The Administrator reminded Council it is still early in the year, but the budget and actuals are on par.

The Administrator advised the next Regular Council meeting is Monday, May 2nd at 6:30 pm.

REPORTS FROM COUNCIL FOR ITEMS REQUIRING DIRECTION OR DECISIONS

Councillor Jonah presented an update on Canada Day celebrations, presently, the band and stage has been booked, waiting for a quote for bouncy castles, and the Kiwanis members will be offering free hot dogs. **Councillor Jonah** advised the bathroom facilities were open in the Kiwanis building in previous years. However, there is a wedding booked that weekend. The Administrator will request a quote for port a potties and a handwashing station.

Councillor Jonah advised the Kiwanis group will be sponsoring a youth baseball program this summer and are requesting residents to stop using the ballfield as a dog park due to people not cleaning up after their pet. Council discussed and agreed to notify the public through social media, website, signage, and a newsletter that dogs are not permitted on the ballfield. **Councillor Jonah** advised he would like to seek out another area for a dog park. Council discussed and would like to quote a fence installed at the ballfield on Main Street (pushed back off the road, and fence in approx. half the size of the ballfield). The Administrator will discuss with the Public Works Superintendent.

Councillor M. Land advised Council the Albert County Chamber of Commerce 5th annual business excellence awards are currently accepting nominations for their business awards.

Councillor M. Land advised she has received positive feedback from residents for the accessible swing installed at the playground by public works.

Councillor Steeves has nothing to report.

Councillor J. Land advised he will be reaching out to the pool repair company this week to make a plan to start the repairs at the pool. **Councillor J. Land** will be in touch with public works to check their availability to lend a hand with the excavating and possible removal of the fence. **Councillor J. Land** stated if there is money left over from the \$10,000 repair budgeted for the pool, he would like to have a portion of the fence replaced.



Councillor J. Land advised he has created a summer list for public works that consists of the completion of steel siding at the artisan building, filling in the ditch on Steeves Street, walking trail maintenance (keeping them mowed back, more topping, and add benches). **Mayor Rochon** advised **Councillor J. Land** to start a list and circulate to all of Council via email and discuss at the next meeting. **Mayor Rochon** reminded Council when adding items to the list please ensure the items are what is expected for the public works department to do. **Mayor Rochon** advised the funding application submitted for trails will include trail maintenance.

Mayor Rochon advised he has been contacted by a resident who would like to form a friends of the trails working group, **Mayor Rochon** will follow up with the resident.

SOUTHEAST REGIONAL SERVICE COMMISSION MEETING UPDATE

Mayor Rochon advised a meeting was held with the SERSC on March 29th. There was a presentation by Urban/Rural Rides regarding purchasing thirteen (13) wheelchair accessible vehicles (one parked in each entity). **Mayor Rochon** advised the cost per vehicle is \$107,000.00 and after federal grant incentives the purchase of thirteen (13) vehicles is \$183,000.00. A motion to proceed with the grant application was made by the SERSC and supported by the commission. The SERSC will debate the matter further and decide whether to support the funding should the grant be approved.

Mayor Rochon advised a virtual meeting with the SERSC and the RCMP is scheduled for April 5th to discuss the SERSC policing priorities for the 2022-2023 fiscal year.

PUBLIC PRESENTATION

Individuals had the opportunity to ask questions to Mayor and Council.

IT WAS MOVED by **Councillor Steeves** and seconded by **Councillor M. Land** that Council have an in-camera session at 8:34 pm. **MOTION CARRIED** (unanimously).

IN-CAMERA MEETING

Local Governance Act 68(1)(f) – legal matters

Local Governance Act 68(1)(j) – labour & employment

IT WAS MOVED by **Councillor J. Land** and seconded by **Councillor Steeves** to return to regular session at 9:03 pm. **MOTION CARRIED** (unanimously)

IT WAS MOVED by **Councillor J. Land** and seconded by **Councillor Steeves** to offer full time employment to David Steele for the public works department as a public works labourer in the summer months and as a rink attendant in the winter months. **MOTION CARRIED**

ADJOURNMENT

IT WAS MOVED by **Councillor M. Land** **THAT** the meeting be adjourned at 9:05 pm.

Mayor

Administrator/Clerk