



MINUTES
REGULAR MEETING OF HILLSBOROUGH VILLAGE COUNCIL
January 10, 2022

PRESENT

Robert Rochon – Mayor	Jeff Jonah – Deputy Mayor
Jeff Land – Councillor	Trent Steeves – Councillor - Virtual
Melody Land – Councillor	Kim Beers – Administrator/Clerk
Public: Norman Woodworth	

CALL TO ORDER & PRAYER

Mayor Rochon called the meeting to order at 6:30 PM followed by Council prayer.

APPROVAL OF AGENDA

IT WAS MOVED by *Councillor Jonah* and seconded by *Councillor J. Land* **THAT** the agenda be approved as circulated. **MOTION CARRIED** (unanimously).

CONFLICTS OF INTEREST

No conflicts declared.

APPROVAL OF MINUTES

IT WAS MOVED by *Councillor J. Land* and seconded by *Councillor Jonah* **THAT** the minutes of December 6, 2021, be approved. **MOTION CARRIED** (unanimously).

BUSINESS ARISING FROM THE MINUTES

Unightly Premises - *Mayor Rochon* advised there is no update.

Local Governance Reform - *Mayor Rochon* advised the Province of New Brunswick has announced that Gerard Belliveau, executive director of the Southeast Regional Service Commission; Lise Ouellette, Jennifer Wilkins, assistant deputy minister of Local Government and Local Governance Reform; and Ryan Donaghy, deputy minister of Local Government and Local Governance Reform, will lead the transition as advisers to the minister. *Mayor Rochon* advised that the province will be hiring facilitators mid-January to work with individual communities. Detailed maps are expected to be available early in the new year and work will begin on determining what the new Council will look like.

Strategic Plan - *Mayor Rochon* advised this continues to be on hold until we know more about Governance Reform before embarking on strategic plan initiatives.

List of Priorities - *Mayor Rochon* advised that a document is being finalized to share with the public that explains the following: the difference between an unsightly premises and community beautification, the issues of unsightly premises will be addressed by Council and asking the public for suggestions relating to community beautification. This document will be mailed out to all residents this week and will be shared on the Village of Hillsborough's Facebook page.

Project fundraising upgrades to the basketball court on School Lane- *Councillor M. Land* reported that the accessibility review that was to take place Friday December 10th was cancelled due to the weather and is rescheduled for the Spring.



BUSINESS ARISING FROM THE MINUTES – cont'd

Arena - Mayor Rochon advised that under the current health restrictions Fundy Blades and Minor Hockey teams aged 12+ and vaccinated are only able to practice.

Climate Change Adaptation Plan – Mayor Rochon advised that the stakeholder consultation meeting took place December 14 at the Hillsborough Kiwanis. A public engagement survey is being developed and will be made available to the public soon. **Mayor Rochon** advised that a public consultation session is being planned but dependent on public health measures.

Mayor Rochon advised that the province of New Brunswick announced the release of NB flood hazard maps showing layered projections for the types of future weather events we could get and what flooding might look like.

Former railway property – Mayor Rochon advised we have received two pieces of correspondence in relation to this matter and will be discussed during our in-camera session.

Education for unsightly premises - Mayor Rochon advised that Maritime Enforcement Services issued a number of letters to residents asking them to clean up their properties.

Economic development committee - Mayor Rochon advised he will be organizing a meeting with the committee in the next month or so (possibly virtual due to Covid-19).

Artisan Buildings– Mayor Rochon advised that the buildings will probably not be completed until Spring.

Funding for asset management – Mayor Rochon advised that the funding for asset management is in the queue for consideration and it looks like it'll be a few more months before we hear.

Budget – Mayor Rochon advised that the 2022 budget for general operating and utility budgets were approved by the Department of Environment and Local Government.

Signage for Hillsborough Arena – Councillor J. Land reported that he will be measuring what is there this week.

Security cameras and sound/video –Councillor Steeves received information from a supplier with some different options, \$200.00 per camera, connects to Wi-Fi, solar powered, battery life is 2 years, and accessible through an app or computer. **Mayor Rochon** noted that this option is much more affordable than the first option that was received.

Feeding of deer – Mayor Rochon advised work is continuing on a revised animal control by-law and should be completed for consideration in time for the next regular Council meeting.

White Rock – Trail Development – Mayor Rochon advised that the President of CCT would like to meet with Council in January. All of Council confirmed their availability to meet Monday January 24th, at 6:30 pm for a closed session. The Administrator will contact CCT to confirm.

Queen's Platinum Jubilee – Mayor Rochon advised that at the last Council meeting **Councillor M. Land** read a letter on behalf of James Wilson regarding the Queen's Platinum Jubilee. Mr. Wilson's letter proposed the following ideas: 1. For every tree cut down on municipal property, two trees of a species native to Canada will be planted. 2. At least once per year review of green spaces. 3. Hold celebratory events to celebrate the Queen's jubilee.

IT WAS MOVED by **Councillor M. Land** and seconded by **Councillor Jonah** **THAT** at the request of Mr. James Wilson that the Village of Hillsborough will adopt a policy for every tree cut on municipal property, one tree of a species native to Canada will be planted in a suitable location and **THAT** the Village of Hillsborough will conduct a green space assessment bi-yearly to identify adequate and well-kept spaces. **MOTION CARRIED** (unanimously).



BUSINESS ARISING FROM THE MINUTES – cont'd

Medavie Health Services – **Mayor Rochon** advised that Mr. Ronnie Allain, Eastern Regional Director of Medavie Health Services and a colleague is available to meet with Council in February to present the ambulance service delivery model. All of Council confirmed their availability to meet Wednesday February 16, at 6:30 pm for a Special Meeting.

NEW BUSINESS

Maritime Enforcement Services – **Mayor Rochon** advised Council the Village's current contract with Maritime Enforcement Services is set to expire February 1, 2022. The Village was informed the cost of services for a one-year contract is increasing from \$70.00/hour to \$125.00/hour (plus HST). **Mayor Rochon** expressed concerns that it seems to take a lot of time to get a response from the agency and Council would like to see more of an aggressive approach when dealing with unsightly premises.

IT WAS MOVED by **Councillor J. Land** and seconded by **Councillor M. Land** **THAT WHEREAS** the agreement with Maritime By-Law Enforcement Services and the Village of Hillsborough expires February 1st, 2022.

AND WHEREAS, the cost of services for the term of this contract is \$125.00 (plus HST) per hour, paid at every accumulation of ten (10) hours.

BE IT RESOLVED that the municipality of the Village of Hillsborough wishes to renew the By-Law Enforcement Services Agreement with Maritime By-Law Enforcement Services commencing February 1, 2022, to February 1, 2023. **MOTION CARRIED** (unanimously).

All Terrain By-Law No. 56 – **Mayor Rochon** advised Council that the Dept. of Justice and Public Safety was in contact with the office advising us that current by-law #52 is not lawful due to the speed limit is contrary to the motor vehicle act and it should have been approved by the Minister before being enacted by the municipality. The Administrator worked with Quad NB and the Dept. of Justice and Public Safety to create a new by-law which has been circulated. **Mayor Rochon** advised Council that current by-law #52 includes a provision that all-terrain vehicles may be driven from a point on Golf Club Road to Route 114 to allow access to the old railway diner location. Council discussed on whether this should remain in the new by-law due to the railway diner has since moved. Council discussed and the common consensus is they would like to see the provision of the above mentioned remain in the newly created by-law #56. Council agreed to re-visit by-law #56 later this evening or at another meeting.

Boys & Girls Club – **Mayor Rochon** advised that in December, Council was informed that the Board of Directors of the Riverview Boys & Girls Club are closing their Hillsborough Drop in. The Executive Director cited that the inability to raise funds primarily because of the pandemic is the reason for the closure.

MONTHLY EXPENSES PAID

The Administrator advised that no expenses were paid in December.

WATER REPORT

The Administrator advised Council that well #1 is currently not pumping and is at 27.84 meters, and well # 3 is not pumping and is at 52.12 meters.



The Administrator received an email from the Department of Environment and Local Government requesting the Village's level of interest in conducting a well screening assessment to better understand our drinking water system's vulnerabilities to microbiological contamination. Based on results of water quality data submitted to DELG, as per the requirements of the Potable Water Regulation – Clean Water Act, the drinking water supply wells -well #1 and well #3 have been identified by the Department as being at high risk of being under the direct influence of surface water.

Groundwater Under the Direct Influence of Surface Water (GUDI) refers to groundwater sources where conditions are such that microbial pathogens are able to travel from the surface or nearby surface water to the groundwater source.

To assist the Village in identifying if the groundwater sources are GUDI or non-GUDI, the Department has established screening criteria to assess the potential for these drinking water supply well(s) for surface water influences. The information from the well screening will assist the Dept. in understanding the drinking water supply well(s) susceptibility to pathogens.

In addition, funding of 75% up to \$5,000 per drinking water supply well is currently available to the Village to conduct this work through the Environmental Trust Fund. The screening assessments must be conducted in accordance with the DELG GUDI Screening document and be carried out by a qualified Engineer or Geoscientist registered with the Association of Professional Engineers and Geoscientists of New Brunswick (APEGNB).

It is important to note that applications should be submitted soon, and the work must be completed and invoiced by March 31, 2022.

The Administrator reached out to Englobe and requested a proposal to do this work, which was received today. To screen both well #1 and well #3 the price is \$8,200.00. We are 100% certain that well #1 is a GUDI well.

The Administrator reached out to Englobe requesting the following clarification:

1. If the village were to proceed with the ETF application and went ahead with this proposal what is the benefit of the study? Besides knowing if the well is considered GUDI or not.
2. If well #3 is deemed GUDI than what?
3. Requested an updated fee summary (reflecting one well - well #3)?

Council discussed and the common consensus was to wait for a reply from Englobe to the questions asked. The Administrator will circulate the response to Council once received.

LETTERS AND OTHER BUSINESS

The Administrator advised Council that there was one building permit issued in December for a new accessory building, valued at \$4,968.00.

The Administrator received an email from the Canadian National Autism Foundation requesting \$150.00 for a business size ad in the 2022 Awareness Activity Book, which provides information and resources to families of people with autism and promoting autism awareness. Council declined at this time.

The Administrator advised Council that minimum wage is increasing by one-dollar effective April 1, 2022, to \$12.75/hour and again October 1, 2022, by one-dollar to 13.75/hour.

The Administrator advised Council a thank you card was received December 19, 2021, from the Shepody Food Bank thanking the Village of Hillsborough for the donation in memory Kenny Sanford.

The Administrator advised the next regular Council meeting is February 7, 2022.



REPORTS FROM COUNCIL FOR ITEMS REQUIRING DIRECTION OR DECISIONS

Councillor Steeves has nothing to report.

Councillor Jonah would like to explore the EV charging station idea that was brought to Council by Elaine and Allan Demaline. *Councillor Jonah* noted that the presentation given was very informative and feels this would be a beneficial to the community. *Councillor Jonah* clarified the private model was the most affordable and would like to offer this at no charge.

Councillor M. Land advised Council she is participating in the Built Heritage and Cultural Assessment this week.

Councillor M. Land proposed to Council the idea of inviting clergy members from our community and open in a prayer before regular council meetings.

Councillor J. Land advised Council he will be starting discussions in February with tenants from the artisan building, to see who is returning etc. *Councillor Land* has requested for Mayor and Council to review the rental agreement from last year and be prepared to discuss at the February meeting. *Councillor J. Land* posed the idea of public works plowing a walking trail (loop) for residents by the artisan building. The Administrator will confirm with public works to ensure this is possible.

SOUTHEAST REGIONAL SERVICE COMMISSION MEETING UPDATE

Mayor Rochon advised the board of directors did not meet in December. There is a special meeting scheduled for January 11, 2022.

PUBLIC PRESENTATION

Individuals had the opportunity to ask questions to Mayor and Council.

IT WAS MOVED by *Councillor Jonah* and seconded by *Councillor J. Land* that Council have an in-camera session at 7:40 pm. **MOTION CARRIED** (unanimously).

IN-CAMERA MEETING

Local Governance Act 68(1)(d) – land matters

Local Governance Act 68(1)(f) – legal matters

IT WAS MOVED by *Councillor M. Land* and seconded by *Councillor J. Land* to return to regular session at 8:43 pm. **MOTION CARRIED** (unanimously)

ADJOURNMENT

IT WAS MOVED by *Councillor J. Land* **THAT** the meeting be adjourned at 8:43 pm.

Mayor

Administrator/Clerk