



MINUTES
SPECIAL MEETING OF HILLSBOROUGH VILLAGE COUNCIL
September 28, 2022

PRESENT

Robert Rochon – Mayor	Melody Land – Deputy Mayor
Jeff Jonah – Councillor	Jeff Land – Councillor
Trent Steeves – Councillor	Kim Beers - Administrator/Clerk
Public: Norman Woodworth	

CALL TO ORDER & PRAYER

Mayor Rochon called the meeting to order at 6:30 pm. *Mayor Rochon* welcomed Mr. Woodworth who opened with prayer.

APPROVAL OF AGENDA

IT WAS MOVED by *Councillor J. Jonah* and seconded by *Councillor Steeves* **THAT** the agenda be approved as circulated. **MOTION CARRIED** (unanimously).

CONFLICTS OF INTEREST

Councillor J. Jonah declared a conflict of interest later in the meeting.

PRESENTATION:

John Redding, Baker Tilley – 2021 Audit

Mayor Rochon welcomed Mr. Redding from Baker Tilley. Mr. Redding presented to the Council of the Village of Hillsborough the 2021 Draft Audited Financial Statements for the Village of Hillsborough for comments and discussion. Mr. Redding thanked the Administrator for her diligence with assisting them with the 2021 audit. Mr. Redding apologized to Council for being late with providing the draft financial statements.

IT WAS MOVED by *Councillor M. Land* and seconded by *Councillor Steeves* that the Village of Hillsborough accept the 2021 Draft Audited Financial Statements as presented by Mr. John Redding of Baker Tilley. **MOTION CARRIED** (unanimously).

Mr. Redding advised Council he is retiring from Baker Tilley and advised Council that it would be best to go through a tendering process for the 2022 audit.

All of Council thanked Mr. Redding for his 20 years of service to the Village of Hillsborough. *Mayor Rochon* thanked Mr. Redding for his presentation, and he exited the meeting.

FOR DISCUSSION:

Steeves House Museum

Mayor Rochon advised that there was a motion that was passed at the May 2nd meeting where there was an agreement to cost share for the pruning of trees and needed electrical upgrades per the quotes presented up to a total of \$2,000.00. The Steeves House Museum curator advised she was unable to secure an electrician to do the work and asked if the Village could pay the invoice from Arbor Tech of the pruning of the trees totally \$2,018.25 (including HST). *Mayor Rochon* advised that the correspondence received today from the curator was the electrical work can wait.



IT WAS MOVED by *Councillor J. Land* and seconded by *Councillor Steeves* to rescind the motion from May 2, 2022 to cost share for the pruning of trees and electrical upgrades per the quotes presented up to a total of \$2,000.00. **MOTION CARRIED** (unanimously).

IT WAS MOVED by *Councillor J. Land* and seconded by *Councillor Jonah* to pay half of the \$2,018.20 invoice from Arbor Tech provided by the Steeves House Museum. **MOTION CARRIED** (unanimously).

Tree Planting

The Administrator advised that the Turnbull group, in partnership with Landscape NB, will be planting 70 Platinum Jubilee memorial trees for Her Late Majesty in October. They supply the trees, dig the holes, provide the mulch, and the souvenir pins. All trees are to be planted by children (with a Veteran/Adult assistance), or by cadets. They require each tree to be planted in the name of a Veteran or a current serving member of the Armed Forces, who served between the years 1952 to 2022, the 70 years of Her Late Majesty's reign. The Administrator explained that the Turnbull group wants to plant the trees around the Voodoo, which is owned by the Canadian Railway Historical Association. The Administrator advised she had a conversation with Mr. Milburn from the NB Railway, and the Railway group will be taking the lead on this project. Mr. Milburn advised that they would like the trees planted between the apple orchard and the parking lot. The Administrator confirmed with Mr. Peter Jubb from the Legion they would love to be involved in this project. The Administrator advised the Turnbull group to contact the Railway Museum and if they need assistance from the Village to reach out. *Councillor J. Land* asked what type of trees are being planted, per the Administrator she believes Spruce. *Councillor J. Land* expressed concerns of the proposed location of the trees especially as the trees grow over time.

Internet at Arena

The Administrator advised she contacted Rogers for internet pricing at the arena. Rogers advised that the arena address does not exist, so she contacted Bell for a price. She indicated the monthly cost would be \$60.00 for the first 12 months and a one time \$55.00 charge for set-up. *Councillor J. Land* asked whether the Wi-Fi can be turned off during the off season and per the Administrator, yes it can be turned off. *Mayor Rochon* asked the Administrator if this has been discussed with the transition facilitator and per the Administrator, no it has not. *Mayor Rochon* reminded Council that this new expenditure will be the responsibility of the new Municipality. *Mayor Rochon* advised that the Department of Local Government could eliminate the decision to install the internet and view it as an overreach of the Village of Hillsborough Council. **IT WAS MOVED** by *Councillor J. Land* and seconded by *Councillor M. Land* that the Village of Hillsborough proceed with the installation of Wi-Fi at the Hillsborough arena. **MOTION CARRIED** (unanimously).

IT WAS MOVED by *Councillor Steeves* and seconded by *Councillor M. Land* that Council have an in-camera session at 7:10 pm. **MOTION CARRIED** (unanimously).

IN-CAMERA MEETING

Local Governance Act 68(1)(f) – legal matters

Councillor Jonah exited the meeting at 7:11 pm and returned at 7:20 pm



IT WAS MOVED by *Councillor Steeves* and seconded by *Councillor J. Land* to return to regular session at 7:20 pm. **MOTION CARRIED** (unanimously)

ADJOURNMENT

IT WAS MOVED by *Councillor J. Land* **THAT** the meeting be adjourned at 7:21 pm.

Mayor

Administrator/Clerk